



EXCLUSIVE
ACCESS



Features



Order Tracking

Invoices

Users List

Quotes

Inventory



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Kundenportal



[Home](#)

Welcome to your Customer Portal.

This secure, web-based tool is designed with you in mind to provide full visibility on your customers' site-specific order tracking data. In the future, this portal will be enriched with a wide array of tools to help you manage your sales and customer relationships.



Max Mustermann



 Logged in as Muster Reseller GmbH – C0015005

YOUR FEATURES



Track Orders

Maximum transparent
logistics



View Invoices

Invoices and settlements in one
place



Browse Quotes

All quotes in one place



See Available Inventory

Your insight into our warehouse



#WeAreExclusive

Order Tracking



Exclusive Access – Order Tracking

Status

All:

- alle eingegangenen Bestellungen

Pending:

- vom Sales-Team bereits erfasste Bestellungen

Confirmed:

- vom Order Management-Team erfasste Bestellungen und die PO an den Hersteller wurde ausgelöst

Partially Fulfilled:

- Teillieferungen

Fulfilled:

- Waren versandt und Rechnung erstellt

ETA:

- voraussichtliches Versanddatum (Exclusive Networks Lager)

Track Orders

Welcome to your Order Tracking Dashboard. To view relevant details of your active orders, you can use the search bar to locate a specific order, select an order within the dashboard, or export an Excel report of your orders.

All ETA date information available in the order tracking database is provided by the vendor and subject to change.

All 99+ Pending 3 Confirmed 8 Partially Fulfilled 4 Fulfilled 99+

Order number, end user details, ship to city, vendor name...

Filter

Export

Order Number

End User

ETA

Vendors

Status

PO1000002
(SODE0100001002)

End User Name

FORTINET

PENDING

XLS

PO1000001
(SODE0100001000)

End User Name

20.1.2023

PALOALTO

FULFILLED

XLS

Transaction Date

15.3.2023

Sales Rep

EXN Salesperson

Items Count

4

Actual Ship Date

15.3.2023

Carrier Name

DHL

Tracking Number

030010020030040050060

Ship To Country

Germany

Ship To City

Musterstadt

Ship To

Musterfirma GmbH Co. & KG Musterstraße 12 10023 Musterstadt Germany

1

Order registered

2

Order confirmed

3

Order partially fulfilled

4

Order fulfilled

SEE MORE >



- **Detaillierte Ansicht**

 Export

Line#	Item Name	Quantity	ETA	Actual Ship Date	Vendor
1	FC-10-03007-108-02-12	2	5.11.2022	9.11.2022	FORTINET

Status

Delivered

ETA

Actual ship date

9.11.2022

Item description

FortiGate-3000D 1 Year FortiGuard IPS Service

Serial numbers

FG3000DFT922900007 FG3000DFT922900009

Tracking number

030010020030040050060

1

Order registered

2

Order confirmed

3

Order partially fulfilled

4

Order fulfilled



Order Tracking suchen/filtern

All

99+

Pending

1

Confirmed

6

Partially Fulfilled

3

Fulfilled

99+



Type to search for order #, enduser name...



Filter



Export

- **Suchen nach**
 - Bestellnummer
 - Endkunde
- **Filtern nach**
 - Hersteller(n)
 - ETA Datum/-zeitfenster
 - Bestelldatum/-zeitfenster
 - Versanddatum/-zeitfenster

Advanced filters



Vendors

EXCLUSIVE X

TRAINING EXN X

ETA date

Pick date range

Order creation date

Nov 1, 2022 - Nov 30, 2022



Actual :

November 2022



Pick

Su

Mo

Tu

We

Th

Fr

Sa

30

31

1

2

3

4

5

6

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26

27

28

29

30

1

2

3

Apply

ERSITÄTSKLI
URG

Fulfilled



Order Tracking – Daten exportieren

- Ansicht einer Bestellung

Order Tracking interface showing the 'Fulfilled' status selected. The 'Export' button is highlighted with an orange circle.

Order number, end user details, ship to city, vendor name...

Filter Export

- Line Ebene

Order #SODE010001050

Order Items

Order registered Order confirmed Order partially fulfilled Order fulfilled

5.11.2022 9.11.2022

Line#	Item Name	Quantity	ETA	Actual Ship Date	Vendor
1	FC-10-03007-108-02-12	2	15.11.2022 9.11.2022	11.4.2022	FORTINET
2	FC-10-03007-247-02-12	2		11.4.2022	FORTINET

Export



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Invoices



Exclusive Access – Invoices

Status

All:

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Confirmed:

- vom Order Management-Team erfasste Bestellungen und die PO an den Hersteller wurde ausgelöst

Partially Fulfilled:

- Teillieferungen

Fulfilled:

- Waren versandt und Rechnung erstellt

ETA:

- voraussichtliches Versanddatum (Exclusive Networks Lager)

View Invoices

All 99+ Current 8 Overdue 0 Paid 99+

Q Invoice number, order number, end user details...

Filter

Export

Invoice No. End User Due Date Status Gross Amount Currency

INDE0100100010 9 End User Name kt 19.4.2023 CURRENT 943.31 EUR PDF >

INDE0100100009 8 End User Name rs & 14.4.2023 CURRENT 15,580.48 EUR PDF ^

Type Invoice Reference No. PO010000001 0783446 Invoice Date 15.3.2023
Net Amount 13,092.87 Amount Paid 0.00 Amount Due 15,580.48
Invoice Memo / 5900997 Additional Reference

INDE010021683 End User Name to 12.4.2023 CURRENT 4,319.98 EUR PDF >



Invoices – Daten exportieren

- Kopie der Rechnung als PDF ziehen

INDE0100100010 Order No PO1000002	 End User Name End User Contact	19.4.2023	CURRENT	943.31	EUR	 
--------------------------------------	---	-----------	---------	--------	-----	---

- Überblick aller Rechnungen als Excel exportieren
- Vorsortierte Liste kann auch exportiert werden

View Invoices

All  Current  Overdue  Paid 

 Filter  Export

Invoice No.	End User	Due Date	Status	Gross Amount	Currency
-------------	----------	----------	--------	--------------	----------



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Personalisierte Ansicht



Personalisierung der Tabelle

- Welche Information man als erstes sieht, kann man in jedem Feature individuell gestalten
- Bis zu sieben (7) Spalten können ausgewählt werden. Die restlichen Daten sind noch ersichtlich, wenn die Transaktion aufgeklappt wird

Column selection

Please select which fields should be visible in table header. Others will be accessible in the details view of a row.

- | | |
|---|--|
| ☐ Type | ☒ Status |
| ☒ Invoice No. | ☐ Net Amount |
| ☐ Reference No. | ☒ Gross Amount |
| ☒ End User | ☐ Amount Paid |
| ☐ End User Contact | ☐ Amount Due |
| ☐ End User Email | ☒ Currency |
| ☐ Invoice Date | ☐ Memo |
| ☒ Due Date | ☐ Additional Reference |

All 99+ Current 56 Overdue 0 Paid 99+

Filter Export

Invoice No.	End User	Due Date	Status	Gross Amount	Currency
-------------	----------	----------	--------	--------------	----------



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Users List



Users List

- **Der Admin-Benutzer kann User selbst:**
 - Zufügen/Löschen
 - Feature Zugang verwalten
 - MFA zurücksetzen
- **Tipp:**
 - Es darf mehrere Admin-Nutzer pro Account geben

Users List

All user accounts which are registered in the system. Grant or revoke access to specific features and create new accounts.

			Filter	New User
Name and e-mail	Is Admin	Privileges		
 Doe, Jane ✉ janedoe@resellerabc.com		 Access to some features		
 Mustermann, Max ✉ maxmustermann@resellerabc.com		 Access to all features		



Users List – Neue User

- Klicke auf „New User“ um einen neuen User anzulegen

Users List

All user accounts which are registered in the system. Grant or revoke access to specific features and create new accounts.



Filter

New User

Name and e-mail

Is Admin

Privileges



Doe, Jane

✉ janedoe@resellerabc.com



Access to some features



Mustermann, Max

✉ maxmustermann@resellerabc.com



Access to all features



Schmidt, Manuela

✉ manuelaschmidt@resellerabc.com



Access to all features

Results per page 30

« < Page 1 of 1 > »

Showing items 1–3 of 3



Users List – Neue User

- **Nur Vorname, Nachname und E-Mail-Adresse notwendig**
- **Zugang zu Features auswählen**
- **Beim Anlegen bekommt der neue User eine automatische Aktivierungsmail**
- **Der neue User klickt auf „Forgot Password“ um ein neues Passwort zu vergeben**

Create a new User ✕

First Name

Last Name

E-mail Address

Privileges



Feature

Access



Track Orders

Maximum transparent logistics

☐

View Invoices

Invoices and settlements in one place

☐



User bearbeiten/löschen

- **Klicke auf das Auge um den Zugriff eines Users zu verwalten**

Users List

All user accounts which are registered in the system. Grant or revoke access to specific features and create new accounts.

			Filter	New User
Name and e-mail	Is Admin	Privileges		
 Doe, Jane ✉ janedoe@resellerabc.com		 Access to some features		
 Mustermann, Max ✉ maxmustermann@resellerabc.com		 Access to all features		
 Schmidt, Manuela ✉ manuelaschmidt@resellerabc.com		 Access to all features		
Results per page 30 			<< < Page 1 of 1 > >>	
			Showing items 1-3 of 3	



User bearbeiten/löschen

- Um den User zu bearbeiten, Haken bei Access setzen
- Auf „Delete User“ klicken, um den User zu löschen

User's Privileges



Doe, Jane

Feature	Access
 Track Orders Maximum transparent logistics	☒

 Delete User

Cancel

Apply



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Quotes



Exclusive Access – Quotes

Status

All:

- alle angefragte Angebote

Open:

- Offene Angebote

Processed:

- Eine Bestellung wurde zu dieser Quote platziert

Expired:

- Offene Angebote mit abgelaufenen Gültigkeitsdatum

Closed:

- Geschlossene Angebote

Browse Quotes

All **4** Open **1** Processed **3** Expired **0** Closed **0**

Quote number, end user details, ship to city, vendor name...

Filter

Export

Quote Number	End User	Total Amount	Status	Quote Date	Expiry Date	
QDE010046334 EXN/Reseller ABC/End User XYZ/Training/202... (v.1 - current)	End User XYZ GmbH erika.musterfrau...	2,625.00	OPEN	29.6.2023	31.7.2023	PDF XLS
QDE010046315 FTN/Reseller ABC/End User XYZ/20230519 (v.1 - current)	End User XYZ GmbH erika.musterfrau...	75,851.00	PROCESSED	19.5.2023	30.6.2023	PDF XLS
QDE010046317 EXT/Reseller ABC/End User XYZ/Renewal/202... (v.1 - current)	End User XYZ GmbH erika.musterfrau...	3,328.60	PROCESSED	25.4.2023	18.6.2023	PDF XLS



Quotes – Suche/Filter

- Angebote können nach Endkunde, Hersteller etc. in der Suchleiste gesucht werden
- Angebote sind schon nach Status gefiltert

Browse Quotes

All 4 Open 1 Processed 3 Expired 0 Closed 0

 Filter

 Export



Quotes– Daten exportieren

- Liste der Angebote können über den Button „Export“ exportiert werden
- Einzelne Angebote können als PDF oder als Excel-Datei heruntergeladen werden

Browse Quotes

All

4

Open

1

Processed

3

Expired

0

Closed

0



Quote number, end user details, ship to city, vendor name...



Filter



Export

Quote Number



End User



Total Amount



Status



Quote Date



Expiry Date



QDE010046334

EXN/Reseller
ABC/End User
XYZ/Training/202...
(v.1 - current)End User XYZ
GmbH
erika.musterfrau...

2,625.00

OPEN

29.6.2023

31.7.2023

PDF



XLS





Quotes – Detaillierte Ansicht

Quote EXN/Reseller ABC/End User XYZ/Training/20230629

[Download in .pdf](#) [Download in .xls](#)

EXN Contact
Linda De Gori

Quote Date
29.6.2023

Expiry Date
31.7.2023

Reference
EXN/Reseller ABC/End User
XYZ/Training/20230629

End User
End User XYZ GmbH

Ship To
Reseller ABC GmbH Musterstraße 17 12345
Musterstadt Germany

Quote Items (2)

Line#	Item	Quantity	Amount	Currency	Vendor	
1	P-TR001-1P-EW-0001	2	750.00	EUR	EXCLUSIVE	>
2	P-TR008-1P-PA-0001	5	1,875.00	EUR	EXCLUSIVE NETWORKS	>

Total: 2,625.00 EUR

Expiry Date 31.7.2023

[PDF](#) [XLS](#) [Details](#)

**Details zum Angebot
aufklappen**



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Inventory



Available Inventory

- **Verfügbare Lagerwaren werden als „High“ oder „Low“ angezeigt**

- Low = 1-9 Stück
- High = 10+

See Available Inventory

Available inventory lets you look up for any item in the system associated with a category or vendor.

The stock quantities available in the portal represent products in stock at the current point in time and are not guaranteed. The SKUs in the portal represent the standard Hardware/Accessory products stocked by Exclusive Networks and do not represent all available products. If a SKU is not found, please contact your Account Manager for additional info on vendor dropship and other product availability.

						<button>Filter</button>	<button>Export </button>
Item Code	Classification	Stock Quantity	Last Update	Description	Vendor Family		
16535A	EXTREME NETWORKS	HIGH	7.7.2023, 12:08:30	X440-G2 48 10/100/1000BASE-T POE+ 4 1GbE unpopulated SFP upgradable to 10GbE SFP+ (2 combo/2 non-combo) 2 1GbE copper combo upgradable to 10GbE 1 Fixed AC PSU 1 RPS port ExtremeXOS Edge license	Summit	>	
PAN-PA-3440	PALOALTO	LOW	7.7.2023, 12:08:30	Palo Alto Networks PA-3440 with redundant AC power supplies	Platforms	>	



Available Inventory

- Daten können über den Button Export gesucht/gefiltert/exportiert werden
- Die Ansicht kann personalisiert werden, um die wichtigsten Daten in der Übersicht zu sehen.
- Den Browser stets refreshen, um das Dashboard zu aktualisieren

The screenshot shows a web browser window with the URL `testemea.01.exn.nettailer.com/cms/exn_embedded/stock/list`. The browser's refresh button is circled in orange. An orange arrow points from this button to the 'Export' button in the page's toolbar, which is also circled in orange. Below the toolbar, a table header is visible with columns: Item Code, Classification, Stock Quantity, Last Update, Description, and Vendor Family. A menu icon (three horizontal lines) is circled in orange at the bottom right of the table header.

EXCLUSIVE ACCESS

See Available Inventory

Available inventory lets you look up for any item in the system associated with a category or vendor.

The stock quantities available in the portal represent products in stock at the current point in time and are not guaranteed. The SKUs in the portal represent the standard Hardware/Accessory products stocked by Exclusive Networks and do not represent all available products. If a SKU is not found, please contact your Account Manager for additional info on vendor dropship and other product availability.

Search:

Filter

Item Code	Classification	Stock Quantity	Last Update	Description	Vendor Family
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Exclusive Access Login

Deutschland:

de.access.exclusive-networks.com

Österreich:

at.access.exclusive-networks.com

Schweiz:

ch.access.exclusive-networks.com

Exclusive Access Kontakt

Sie benötigen Hilfe oder haben Feedback für uns?

- Sie können sich wie gewohnt an Ihren Exclusive Networks Account Manager oder direkt an das Exclusive Access Team wenden:
DACH.ExclusiveAccess@exclusive-networks.com



Danke